

## PASON SYSTEMS INC.

# Annual and Special Meeting of Shareholders Notice-and-Access Notification to Beneficial Shareholders

You are receiving this notification because Pason Systems Inc. ("Pason") has elected to use the notice-and-access ("Notice-and-Access") provisions adopted by the Canadian Securities Administrators to deliver meeting materials for its annual and special meeting of shareholders (the "Meeting") to its beneficial holders of common shares ("Beneficial Shareholders").

Under Notice-and-Access, Beneficial Shareholders still receive a form of proxy or voting instruction form enabling them to vote at the Meeting. However, instead of receiving a paper copy of the remaining Meeting materials, Beneficial Shareholders receive this notification, which provides information on how to access the Meeting materials electronically. This environmentally friendly option reduces paper use and the cost of printing and mailing Meeting materials to shareholders.

#### **Date and Time**

Thursday, May 2, 2024 at 3:30 p.m. (MDT)

#### Location

The Meeting will be conducted via live audio webcast at <a href="www.meetnow.global/M5QPL7V">www.meetnow.global/M5QPL7V</a>. Additional details on how to access and login to the Meeting will be provided on Pason's website at <a href="www.pason.com">www.pason.com</a> in the Investors section (under Annual General Meeting Materials).

#### Items of Business:

The following items of business will be addressed at the Meeting:

- 1. To receive and consider the audited consolidated financial statements of Pason for the year ended December 31, 2023 and the auditors' report thereon;
- 2. To fix the number of directors to be elected at the Meeting at six;
- 3. To elect six directors for the ensuing year;
- 4. To appoint auditors for the 2024 fiscal year and authorize the board of directors to fix their remuneration;
- 5. To conduct a non-binding "say on pay" advisory vote on Pason's approach to executive compensation;
- 6. To approve the 2024 Stock Option Plan; and
- 7. To transact such other business as may properly come before the Meeting or any adjournment thereof.

FOR DETAILED INFORMATION WITH RESPECT TO EACH OF THE ABOVE MATTERS, PLEASE REFER TO THE APPROPRIATE PAGE NUMBER OF THE MANAGEMENT INFORMATION CIRCULAR. SHAREHOLDERS ARE REMINDED TO REVIEW THE MANAGEMENT INFORMATION CIRCULAR PRIOR TO VOTING.

## **How to Access Meeting Materials Online**

The Meeting materials have been posted and are available for review on Pason's website (<a href="www.pason.com">www.pason.com</a>) in the Investors section (under Annual General Meeting Materials) and under Pason's profile on SEDAR (<a href="www.sedar.com">www.sedar.com</a>).



## **How to Receive a Paper Copy**

Any Beneficial Shareholder who wishes to receive a paper copy of the Meeting materials may request them from Broadridge by calling toll-free at 1-877-907-7643 or visiting <a href="www.proxyvote.com">www.proxyvote.com</a> and entering the 16-digit control number located on the voting instruction form provided. If you do not have a control number, requests can be made by calling toll free within North America at 1-844-916-0609 (English) or 1-844-973-0593 (French). If dialing from outside North America 1-303-562-9305 (English) or 1-303-562-9306 (French).

Requests for paper copies should be made as soon as possible, but must be received no later than 2:00 p.m. (MDT) on April 18, 2024 in order to allow sufficient time for Beneficial Shareholders to receive and review the Meeting materials and return the proxy form or voting instruction form prior to the proxy deadline.

### **Voting Instructions**

You may vote your common shares online, by phone or by mail. Please refer to the directions on your voting instruction form for instructions on how to vote using these methods. Note that many intermediaries require voting instruction forms to be returned one day prior to the date and time on which proxies much be deposited with Computershare Trust Company of Canada, which is 3:30 p.m. (MDT) on April 30, 2024, or two days (excluding Saturdays, Sundays or statutory holidays) prior to any adjournment of the Meeting. For further information on voting your common shares, including voting at the Meeting, please see the section entitled "Voting and Proxies" in the information circular included in the Meeting materials.